

NOIDA METRO RAIL CORPORATION LIMITED
(A joint venture of Govt. of India and Govt. of Uttar Pradesh)

Advt. No- NMRC/HR/ 04/2025

Dated: 05 .03. 2025

REQUIREMENT OF OFFICER FOR THE POST OF CHIEF VIGILANCE OFFICER ON DEPUTATION BASIS IN NMRC.

Noida Metro Rail Corporation (NMRC) Ltd., a Joint venture company of Govt. of India and Govt. of Uttar Pradesh is operating the Noida- Greater Noida Metro Corridor. To meet the immediate requirement of experienced personnel in Vigilance department of NMRC, applications are invited from experienced, dynamic and motivated officers of Indian Nationality having relevant work experience on Deputation basis.

AGE, MINIMUM QUALIFICATION AND WORK EXPERIENCE REQUIREMENT FOR ELIGIBILITY

Sl. No.	Particulars	Qualification and Experience
1	Post: Chief Vigilance Officer Max Age Limit- 56 as on 01.04.2025 No. of Posts- 1	<ul style="list-style-type: none">• Officers belonging to Organized Group-A Services drawing their pay in the scale of SAG in their cadres (Functional/Non-Functional) will be eligible• Officers having experience of working in Technical disciplines of Group A engineering disciplines of railways will be preferred.• The Bench Mark for selection would be at least “8.0” in the APAR grading of the last 5 years and the integrity should be beyond doubt. (Wherever number grading is not available “Very Good” will be acceptable.)• Officers against whom any major or minor penalty was imposed in their careers as a result of disciplinary proceedings will not be eligible for applying for the post of CVO.• The officer having experience in handling various preventive and punitive measures in detection, punishment of corruption and other malpractices are preferable.
2	Pay Scale for deputation	<ul style="list-style-type: none">• (i) The deputationist shall have option either to draw pay being drawn in the parent organization with deputation allowance as admissible. <p style="text-align: center;">OR</p> <ul style="list-style-type: none">• (ii) To draw equivalent cadre IDA pay scale in NMRC with IDA, HRA and perks as per entitlement in NMRC.
3	Tenure of Deputation	<ul style="list-style-type: none">• Initial period of deputation will be for a period of Three Years, which may be extendable up to 5 years.

4	How to apply	<p>The candidates should submit their application to</p> <p style="text-align: center;">The General Manager/Fin & HR Noida Metro Rail Corporation Limited Block III, 3rd Floor, Ganga Shopping Complex Sector 29, Noida- 201301, Distt. Gautam Budh Nagar, UP.</p> <p>The candidate applying should submit their application form requesting their parent organization to forward their application along with NOC, D&AR and Vigilance Clearance and APAR ratings for the preceding 05 (five) years.</p>
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GENERAL INSTRUCTIONS:

1. Complete filled-up application as per Annex- A (enclosed format) along with Undertaking as per Annex-B (enclosed format) and Certificate by Employer as Annex-C (enclosed format) should reach this office along with all certificates/testimonials / required documents **THROUGH PROPER CHANNEL latest by FRIDAY, 4th APRIL, 2025.**
2. Envelope containing the duly filled-up application should be super-scribed as- **APPLICATION FOR THE POST OF CHIEF VIGILANCE OFFICER (Advt.04/2025) and should be addressed to:**

**The General Manager/Fin & HR
Noida Metro Rail Corporation Limited
Block III, 3rd Floor, Ganga Shopping Complex
Sector 29, Noida- 201301, Distt. Gautam Budh Nagar, UP.**

3. **The application should be supported with the following documents, duly self-attested:**

- Copies of Educational Certificates (Matriculation and Onwards)
- Experience Certificate (s)for all employment including present employment
- Copies of APARs for last 5 years
- Office order showing present pay-scale and promotion to present grade.
- Pay Slip of Last 3 months
- NOC' along with D&AR/Vigilance clearance from concerned Department/ Employer.

Incomplete or applications received after due date shall not be accepted and will be summarily rejected. NMRC will not be responsible for non-receipt/ late receipt of the application/ any communication due to postal delay or any other reason.

4. Canvassing in any form shall disqualify the candidate.

OTHER INSTRUCTIONS


1. All eligibility criteria pertaining to age, qualification, experience and other conditions (as mentioned above) should be fulfilled as on 01.04.2025.
2. The Minimum Qualification required for the post shall be from Govt. Recognized University/Institute
3. The officers having experience of working in technical disciplines of Group A engineering disciplines of Railways will be preferred.
4. In case of any dispute relating to interpretation or any other issue, the decision of the NMRC Management shall be final.

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Advertisement no. NMRC/HR/04/2025

Application for the post of Chief Vigilance Officer in NMRC

A. PERSONAL DETAILS: -

1	Applicant's Name		
2	Father's Name		
3	Date of Birth (DD/MM/YY)		
	Age as on 01.04.2025 Years.....Months Days	
4	Gender(Male/Female)		
5	Category		
6	Organisation/Department where presently working		
7	Present Designation		
8	SAG Pay Scale and Level (IDA/CDA)		
	Holding SAG pay-scale w.e.f (Please mention date/yy/mm)		
	Period of holding the SAG grade Years.....Months.....Days	
9	Total Executive Experience as on 01.04.2025 Years.....Months.....Days	
10	Correspondence Address		

11	Contact No. (with STD code)	Landline Phone: Mobile: 1-----2----- E-mail ID -----
12	Aadhar no.	

B. EDUCATIONAL DETAILS

S.N	Qualification	Name of Board/Institute/University	Year of passing	Division/Grade/Percentage

C. EXPERIENCE DETAILS; -

S.N	Period		Designation	Pay Scale	Organisation	Responsibilities in brief ***
	From	To				

(*** Attach separate sheet, if required)

- Total work experience in the relevant field..... Years-----
months

D. OTHER DETAILS; -

1	Whether any punishment awarded in last 05 years.		
	If yes, please furnish details	Yes/No	
2	Whether any disciplinary action/inquiry is contemplated against the applicant.	Yes/No	
	If yes, please furnish details		
3	Furnish Annual Performance Appraisal Report (APAR) grading (outstanding/Very Good/Good/Average/Below average), if applicable.	2023-24	
		2022-23	
		2021-22	
		2020-21	
		2019-20	
4	Time required for joining, if selected		

E. SUPPORTING DOUCMENTS ENCLOSED; -

Sl NO	Supporting Document	Attached (Yes/No)	Remarks (if any)
1	Age proof (matriculation Certificate/Mark-sheet)		
2	Qualification Certificates & Mark-sheets		
3	Experience Certificate(s)		
4	Latest Salary slip /promotion/increment order		
5	Document fulfilling of Relevant exp. criteria		

F. Confirmation; I do hereby confirm that I am fulfilling the following criteria: -

Sl No	Criteria	Fulfilling (Yes/No)	Remarks (if any)
1	Age as on 01.04.2025		
2	Qualification		
3	Presently working with Govt. Org./PSU/Metro Rail/Railways/ Autonomous Govt /Corporation /Authority/Board/Infrastructure Govt. company		
4	<u>Working in the required SAG Pay-scale(IDA/CDA)</u>		
5	Experience is in the required field (as asked)		

I hereby declare that the particulars furnished above by me are true. I understand that my candidature will be cancelled, if any information is found incorrect or false at any point of time.

(Signature of the candidate)

Name: _____

Date:

Place:

UNDERTAKING

(As per MoHUA Guidelines No. K-14011/19/2022-MRTS-COORD dated 9.1.2023)

I, _____ (Name of the Candidate) S/D/o _____ do hereby apply for the post of Chief Vigilance Officer in Noida Metro Rail Corporation Ltd. (NMRC) and undertake to join NMRC in case of selection against the said post.

I am aware of the fact that in case I do not join within the prescribed time, my appointment would be treated as cancelled and I would stand debarred from all kinds of posting in Metro / RRTS Companies for a period of 5 (Five) years from the date of issuing orders of my appointment.

I also undertake that I am not working/ have worked in (preceeding three years) in an Organization / Office in any capacity having direct official dealings with NMRC.

Date:

Place:

Signature

Certificate by the Employer

- a) The date of birth, qualification and experience and other details furnished by Shri/Smt. _____ indicated in the application form have been verified and found correct as per service records of the officer.
- b) The department will be informed at the earliest, if any disciplinary proceeding is initiated or contemplated against the officer after his/her application is forwarded.
- c) Up-to date ACRs/APARs dossiers of the concerned officer for the last 05 years is enclosed or would be forwarded within the due date.

d)	Whether any disciplinary proceedings have been initiated against the officer during his career, so far. If yes, details thereof.	YES/NO
		Separate sheet may be enclosed
e)	Whether any complaint including that of corruption, against the officer, which in the view of the State Government/Cadre Controlling Authority may have a direct bearing/relevance on the vigilance status/integrity of the officer as on date, is pending against the officer. If so, details thereof.	YES/NO
		Separate sheet may be enclosed
f)	Whether any preliminary inquiry or any other vigilance related matter is pending against the officer. If so, full facts of the pending matter.	YES/NO
		Separate sheet may be enclosed
g)	Whether any criminal proceedings were registered against the officer during his career so far. If so, the details/present status and the final outcome thereof.	YES/NO
		Separate sheet may be enclosed

Signature of the Officer certifying the proforma

Name

Designation

Stamp

Checklist of documents to be enclosed:

1. Work Experience Certificate
2. NOC from Present Employer
3. Vigilance and D&AR Clearance from Present Employer
4. APARs of the last 05 years